

Message Text

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ACTION EUR-12

INFO OCT-01 ISO-00 SP-02 MMO-01 PER-01 CU-02 OC-06
CCO-00 EB-08 SCA-01 PA-01 PM-04 INR-07 /046 W
-----230846Z 050722 /21

R 221700Z MAR 77
FM AMEMBASSY LUXEMBOURG
TO SECSTATE WASHDC 5658
INFO AMEMBASSY BRUSSELS
AMEMBASSY PARIS

C O N F I D E N T I A L SECTION 1 OF 3 LUXEMBOURG 0210

STADIS //

DEPARTMENT PASS TO OTHER POSTS AS DESIRED.

E.O. 11652: GDS
TAGS: PFOR, LU
SUBJ: PARM - ANNUAL POLICY AND RESOURCE ASSESSMENT - PARTS II AND III

A. STATE

1. STATE PERSONNEL AT THIS EMBASSY CONSISTS OF THE AMBASSADOR, THE DEPUTY CHIEF OF MISSION, ONE ECONOMIC OFFICER, ONE ADMINISTRATIVE OFFICER, ONE CONSULAR OFFICER, ONE POLITICAL OFFICER, TWO COMMUNICATORS AND THREE SECRETARIES. IN ADDITION, THERE ARE TEN LOCAL STATE EMPLOYEES, THEIR FUNCTIONS ARE DESCRIBED BELOW.

2. EXECUTIVE: THE AMBASSADOR PROVIDES ACROSS-THE-BOARD GUIDANCE ON ALL SUBSTANTIVE AND ADMINISTRATIVE ACTIVITIES AND REVIEWS ALL ASPECTS OF EMBASSY REPORTING. THE AMBASSADOR IS THE PRIMARY POINT OF CONTACT WITH THE PRIME MINISTER AND OTHER MINISTERS OF THE GOVERNMENT. THE LION'S SHARE OF THE REPRESENTATIONAL AND CEREMONIAL BURDEN FALLS ON THE AMBASSADOR'S SHOULDERS.

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3. EXECUTIVE - DCM'S RESPONSIBILITIES: IN ADDITION TO BACKSTOPPING THE AMBASSADOR ON ALL ASPECTS OF THE EMBASSY OPERATIONS AND SERVING IN THE AMBASSADOR'S ABSENCE AS CHARGE D'AFFAIRES AD INTERIM, THE DCM HAS PRIMARY RESPONSIBILITY FOR POLITICAL REPORTING. HE MAINTAINS CONTACT WITH THE SECOND ECHELON OFFICIALS IN THE GOVERNMENT, WITH THE LEADERS OF POLITICAL

PARTIES, THE POLITICAL-ORIENTED PRESS, LABOR UNIONS AND LOCAL AND REGIONAL POLITICAL LEADERS. DEPENDING ON THE LEVEL OF CONTACT AND IMPORTANCE OF THE ISSUE, THE AMBASSADOR AND DEPUTY CHIEF OF MISSION SHARE RESPONSIBILITY FOR DEALING WITH THE GOL ON EEC AND OTHER MULTINATIONAL ISSUES AS WELL AS ON DEFENSE AND SECURITY QUESTIONS. THE DQUTY CHIEF OF MISSION IS THE POST'S NARCOTICS COORDINATOR. HE ALSO BACKSTOPS THE ECONOMIC OFFICER AND FILLS IN FOR HIM IN HIS ABSENCE.

4. POLITICAL: THE POST'S POLITICAL OFFICER IS RESPONSIBLE FOR FOLLOWING AND REPORTING ON ACTIVITIES OF THE LUXEMBOURG COMUNIST PARTY AND SOVIET EMBASSY ACTIVITIES IN LUXEMBOURG. HE MAINTAINS LIAISON WITH THE LUXEMBOURG SECURITY SERVICE (SERVICE DE RESEIGNEMENT). HE ALSO ASSISTS THE AMBASSADOR AND DEPUTY CHIEF OF MISSION IN MEETING THE POST'S RATHER HEAVY REPRESENTATIONAL AND CEREMONIAL RESPONSIBILITIES.

5. ECONOMIC AND COMMERICAL: THE POST' ONE ECONOMIC OFFICER IS RESPONSIBLE FOR ALL ECONOMIC AND COMMERICAL ACTIVITIES. HE IS RESPONSIBLE FOR KEEPING WASHINGTON AGENCIES ABREAST OF ECONOMIC AND FINANCIAL DEVELOPMENTS IN LUXEMBOURG AND FOR DEALING WITH THE GOL ON INTERNATIONAL ECONOMIC, FINANCIAL AND TRADE ISSUES. HE SERVES AS LIAISON BETWEEN THE AMERICAN BUSINESS COMMUNITY AND THE GOVERNMENT'S ECONOMIC MINISTRIES. HE IS ALSO RESPONSIBLE FOR LABOR AFFIARS. HE HANDLES ALL COMMERCIAL ACTIVITIES, INCLUDING ORGANIZATION OF SPECIAL PROMOTIONS OR TRADE MISSIONS. THE CEONOMIC OFFICER BACKSTOPS THE DCM ON POLITICAL, MULTINATIONAL AND SECURITY ISSUES AND FILLS IN FOR HIM IN HIS ABSENCE.

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6. ADMINISTRATION: THE POST'S SINGLE ADMINISTRATIVE OFFICER IS RESPONSIBLE FOR ALL ASPECTS OF THE POST'S ADMINISTRATION. HE IS THE POST'S SECURITY OFFICER AND HAS A MULTIPLICITY OF OTHER RESPONSIBILITIES AS SET FORTH IN THE FOREIGN AFFAIRS MANUAL. HE BACKSTOPS THE CONSULAR OFFICER AND IS PRIMARILY RESPONSIBLE FOR CONSULAR AFFAIRS IN THE CONSULAR OFFICER'S ABSENCE.

7. CONSULAR OFFICER: THE SINGLE CONSULAR OFFICER AT THIS POST IS RESPONSIBLE FOR ALL ASPECTS OF THE EMBASSY'S CONSULAR ACTIVITIES. THESE INCLUDE PASSPORTS, NON-IMMIGRANT VISAS AND WELFARE AND WHEREABOUTS (BUT NOT IMMIGRANT VISAS, WHICH THE POST IS NOT AUTHORIZED TO ISSUE). BECAUSE THERE IS NO USIS MISSION AT THIS POST, THE CONSULAR OFFICER IS ALOS RESPONSIBLE FOR PUBLIC AFFAIRS AND THE EMBASSY'S CULTURAL PROGRAM. THE CONSULAR OFFICER BACKSTOPS THE ADMINISTRATIVE OFFICER AND FILLS IN FOR HIM IN HIS ABSENCE. HE ALSO HAS RESPONSIBILITY FOR A NUMBER OF MISCELLANEOUS FUNCTIONS,

SUCH AS BIOGRAPHIC REPORTING, THE EMBASSY'S YOUTH PROGRAM AND ASSISTING THE DEPUTY CHIEF OF MISSION IN POLITICAL REPORTING AND NARCOTICS CONTROL.

8. COMMUNICATIONS: THE TWO COMMUNICATORS ARE RESPONSIBLE FOR THE FULL RANGE OF THE EMBASSY'S COMMUNICATION ACTIVITIES. THEY SPELL ONE ANOTHER ON DUTY AFTER CLOSE OF BUSINESS AND ON WEEKENDS AND FILL IN FOR EACH OTHER IN THE CASE OF ILLNESS, LEAVE AND OTHER ABSENCE.

9. SECRETARIES: THE AMBASSADOR'S SECRETARY IS THE SENIOR STATE SECRETARY AT THE POST. THE DCM'S SECRETARY IS RESPONSIBLE FOR THE CLASSIFIED TYPING AND FILING OF THE ECONOMIC, ADMINISTRATIVE AND CONSULAR OFFICERS, AS WELL AS OF THE DEPUTY CHIEF OF MISSION. THE TWO SECRETARIES BACKSTOP EACH OTHER AND FILL IN FOR ONE ANOTHER DURING ABSENCES. THE POLITICAL OFFICER'S SECRETARY IS RESPONSIBLE TO THE POLITICAL OFFICER, CONFIDENTIAL

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BUT ASSISTS THE OTHER TWO SECRETARIES AS REQUIRED.

10. LOCALS: THE TEN LOCAL EMPLOYEES INCLUDE TWO CONSULAR ASSISTANTS, ONE BUDGET AND FISCAL ADVISOR, ONE COMMERCIAL ASSISTANT, TWO GENERAL SERVICES ASSISTANTS, ONE RECEPTIONIST, ONE SOCIAL/PUBLIC RELATIONS SECRETARY AND TWO CHAUFFEURS. ALTHOUGH THESE FUNCTIONAL TITLES DESCRIBE THEIR PRIMARY AREAS OF RESPONSIBILITIES, THE EMBASSY LOCALS

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INFO OCT-01 ISO-00 SP-02 MMO-01 PER-01 CU-02 OC-06
CCO-00 EB-08 SCA-01 PA-01 PM-04 INR-07 /046 W
-----230846Z 051237 /21

R 221700Z MAR 77
FM AMEMBASSY LUXEMBOURG
TO SECSTATE WASHDC 5659
INFO AMEMBASSY BRUSSELS
AMEMBASSY PARIS

C O N F I D E N T I A L SECTION 2 OF 3 LUXEMBOURG 0210

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ARE CROSS-TRAINED TO FILL IN FOR ONE ANOTHER IN OTHER AREAS
AS THE NEED ARISES.

1. IT IS CLEAR FROM THE DESCRIPTION OF THESE FUNCTIONS AND
RESPONSIBILITIES THAT STATE RESOURCES AT THIS POST ARE WELL
MATCHED TO THE CLASSICAL EMBASSY FUNCTIONS AS WELL AS TO THE
PURSUIT OF THE U.S. INTERESTS AND OBJECTIVES DISCUSSED IN
PART I. IT WOULD BE IMPOSSIBLE TO CONTINUE EACH OF THE FUNCTIONS
AND PURSUE EACH OF THE EMBASSY'S PRESENT OBJECTIVES IF ANY ONE
OF THE STATE POSITIONS WERE CUT. AT THE SAME TIME, THERE IS
NO NEED FOR ADDITIONAL STATE PERSONNEL, INCLUDING LOCALS,
UNDER PRESENT CONDITIONS.

B. OTHER AGENCIES, PROGRAMS AND RESOURCE LEVELS

12. THE EMBASSY IS SERVED BY REGIONAL OFFICIALS FROM STATE
AND SEVERAL OTHER AGENCIES, INCLUDING AGRICULTURE, DOD AND
DEA. THESE FUNCTIONS ARE DISCUSSED BRIEFLY BELOW.

-- REGIONAL SECURITY OFFICER, LOCATED AT EMBASSY BRUSSELS,
PLAYS A PARTICULARLY ACTIVE ROLE HERE. HE IS RESPONSIBLE
FOR THE OVERALL SUPERVISION OF THE POST'S SECURITY AND FOR
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ADVISING THE POST'S SECURITY OFFICER ON SPECIFIC ASPECTS OF
HIS RESPONSIBILITIES.

AGRICULTURE: THE AGRICULTURAL ATTACHE, ALSO RESIDENT IN
BRUSSELS, FOLLOWS AGRICULTURAL DEVELOPMENTS IN LUXEMBOURG AND
MAINTAINS CONTACT WITH LUXEMBOURG AGRICULTURAL OFFICIALS BOTH
IN THE BILATERAL AND THE MULTILATERAL CONTEXT.

-- DOD: THE EMBASSY IS SERVED BY A DEFENSE ATTACHE OFFICE AND
AN OFFICE OF DEFENSE COOPERATION, BOTH LOCATED IN BRUSSELS.
THE DEFENSE ATTACHE AND HIS COLLEAGUES ARE FREQUENT VISITORS
TO LUXEMBOURG AND ARE RESPONSIBLE FOR MAINTAINING CONTACT
WITH LUXEMBOURG MILITARY OFFICIALS. THE DEFENSE ATTACHE ALSO
PLAYS A HELPFUL ROLE IN ASSISTING THE AMBASSADOR AND DEPUTY
CHIEF OF MISSION AND OTHER EMBASSY OFFICERS IN REPRESENTATIONAL
AND CEREMONIAL ACTIVITIES.

-- THE OFFICE OF DEFENSE COOPERATION HAS SPECIFIC RESPONSIBILITY
IN LUXEMBOURG FOR NEGOTIATING AND MAINTAINING LIAISON WITH
LUXEMBOURG MILITARY OFFICIALS ON THE U.S.-LUXEMBOURG LOC
AGREEMENT AND THE VARIOUS MANEUVERS AND EXERCISES THAT FLOW

THEREFROM. IT IS ALSO RESPONSIBLE FOR COORDINATING LUXEMBOURG'S ACTIVITIES IN LARGER NATO EXERCISES. A RECENT ADDITION TO THE OFFICE OF DEFENSE COOPERATION'S RESPONSIBILITIES IS THE U.S.-GOL BILATERAL NEGOTIATIONS NOW UNDER WAY ON ESTABLISHING AMMUNITION AND EQUIPMENT STORAGE AREAS FOR THE U.S. ARMY IN LUXEMBOURG.

-- THE SPECIALAGENT IN CHARGE OF THE BRUSSELS OFFICE OF THE DRUG ENFORCEMENT ADMINISTRATION IS ALSO RESPONSIBLE FOR LUXEMBOURG. THE INCUMBENT HAS EXCELLENT CONTACTS (AND FREQUENTLY VISITS) WITH LOCAL LAW ENFORCEMENT OFFICIALS.

-- USIS: THOUGH THERE IS NO DIRECT USIS LINK WITH LUXEMBOURG, USIS PARIS SUPPORTS US TO SOME EXTENT ON REQUEST IN DEVELOPING OUR CULTURAL AND PUBLIC AFFAIRS PROGRAMS. USIA ALSO MAKES CONFIDENTIAL

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AVAILABLE THROUGH USIS PARIS \$600 FOR CULTURAL PRESENTATIONS.

13. A RECENT INNOVATION IN EMBASSY PROCEDURES, WHICH HAS PROVED EXTREMELY USEFUL, IS THE INITIATION OF ONE "LARGE" STAFF MEETING PER MONTH ATTENDED BY AS MANY OF THE REGIONAL ATTACHES RESIDENT IN BRUSSELS AS CAN COME TO LUXEMBOURG. THROUGH THIS PRATICE, BETTER LIAISON IS MAINTAINED BETWEEN EMBASSY OFFICERS AND REGIONAL ATTACHES AND BETWEEN THE REGIONAL OFFICERS AND THEIR LUXEMBOURG CONTACTS.

C. COMMENT

14. WHILE WE SEE NO NEED TO REPROGRAM OR RESTRUCTURE PERSONNEL RESOURCES TO MEET OUR POLICY OBJECTIVES, THERE ARE TWO AREAS WHERE IMPROVEMENT IS POSSIBLE. THE FIRST IS PUBLIC AFFAIRS. USIS IN PARIS HAS BEEN EXTREMELY COOPERATIVE IN HELPING THE EMBASSY DEVELOP AND FINANCE A REASONABLE CULTURAL PROGRAM TAILORED TO THE INTERESTS OF THE UNITED STATES IN LUXEMBOURG. THE BUDGET MADE AVAILABLE BY USIA PERMITS US TO SPONSOR SEVERAL CULTURAL EVENTS EACH YEAR. FOR EXAMPLE, A WORLD RENOWNED STRING QUARTET HAS BEEN SCHEDULED TO PLAY IN LUXEMBOURG IN NOVEMBER. IN ADDITION, USIS PROVIDES A SMALL AMOUNT OF FINANCIAL SUPPORT TO THE EUROPEAN CENTER OF MIAMI UNIVERSITY WHICH IS LOCATED IN LUXEMBOURG AND WHICH, IN RETURN, MAKES ITS LIBRARY/READING ROOM AVAILABLE TO THE EMBASSY FOR CULTURAL AND PUBLIC AFFAIRS PRESENTATIONS. THE LIBRARY ALSO LENDS BOOKS TO THE GENERAL LUXEMBOURG PUBLIC.

15. ANOTHER IMPORTANT ELEMENT OF OUR PUBLIC AFFAIRS PROGRAM IS THE AVAILABILITY OF TWO IVP GRANTS TO THIS POST. IN LIGHT OF THE SMALL SIZE OF THE COUNTRY, THE RELATIVE EASE IN IDENTIFYING FUTURE LEADERS AND THE RAPIDITY WITH WHICH THOSE LEADERS BECOME INVOLVED IN ISSUES OF CRUCIAL INTEREST TO THE

UNITED STATES, THE EMBASSY REGARDS ITS IVP PROGRAM AS PERHAPS
ITS MOST IMPORTANT PUBLIC AFFAIRS ASSET.

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16. RECOMMENDATION: WHILE WE RECOGNIZE THAT RESOURCES FOR
PUBLIC AFFAIRS ACTIVITIES WORLDWIDE ARE SCARCE, WE BELIEVE A
COGENT ARGUMENT CAN BE MADE THAT A MARGINAL INCREASE IN THE
RESOURCES AVAILABLE TO LUXEMBOURG WOULD VASTLY IMPROVE OUR
ABILITY TO MEET OUR OBJECTIVES. A THIRD YEARLY IVP GRANT WOULD
BE EXTREMELY USEFUL; IT COULD PERHAPS BE FOCUSED ON YOUNG
LUXEMBOURGERS WHO ARE POTENTIAL EEC LEADERS. AN INCREASE OF
SEVERAL THOUSAND DOLLARS IN THE FUNDS MADE AVAILABLE BY USIA
WOULD ALLOW THE EMBASSY TO DEVELOP A MORE VARIED AND HIGHER
QUALITY CULTURAL PROGRAM. WE RECOMMEND THAT THESE TWO MEASURES
BY APPROVED BY STATE AND USIA.

17. OFFICE OF DEFENSE COOPERATION: PERHAPS THE MOST NOTICEABLE
VARIATION IN EMPHASIS IN THIS YEAR'S POLICY ASSESSMENT COMPARED
WITH LAST YEAR'S IS IN THE DEFENSE COOPERATION AREA. LUXEMBOURG'S
LOC ROLE AND THE CRITICAL NEED FOR STORAGE AREAS IN THE BENELUX
COUNTRIES HAS INCREASED LUXEMBOURG'S IMPORTANCE TO OVERALL
WESTERN SECURITY. AS A RESULT, THE NEED FOR CONTACT BETWEEN
THE OFFICE OF DEFENSE COOPERATION AND LUXEMBOURG'S MILITARY
LEADERS HAS INCREASED. THE SIZE OF THE OFFICE OF DEFENSE
COOPERATION IN BRUSSELS HAS RECENTLY BEEN REDUCED, IN SPITE OF

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-----230845Z 051348 /21

R 221700Z MAR 77
FM AMEMBASSY LUXEMBOURG
TO SECSTATE WASHDC 5660
INFO AMEMBASSY BRUSSELS
AMEMBASSY PARIS

C O N F I D E N T I A L SECTION 3 OF 3 LUXEMBOURG 0210

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EMBASSY LUXEMBOURG'S AND EMBASSY BRUSSELS' RECOMMENDATIONS
THAT AN OFFICER PRIMARILY RESPONSIBLE FOR LIAISON WITH LUXEMBOURG
BE RETAINED (1976 BRUSSELS 12465; 1976 LUXEMBOURG 1158).
WE RECOMMEND THAT THIS DECISION BE REVIEWED BY STAT AND DOD
IN LIGHT OF THE U.S. INTERESTS AND OBJECTIVES SPELLED OUT
ABOVE.

PART III. STATE PERSONNEL RECOMMENDATIONS

A. PROGRAMMING

18. AS NOTED ABOVE, REPROGRAMMING OF STATE PERSONNEL RESOURCES
IS NOT FEASIBLE AT THIS SMALL POST. WE BELIEVE THAT PRESENT
STAFFING IS ADEQUATE AND INDEED WELL TAILORED TO MEET EMBASSY
OBJECTIVES.

B. INCREASE AND DECREASE

19. THE ONLY INCREASE IN FUNDING LEVELS BEYOND WAGE, PRICE
AND MANDATORY INCREASES IN IN THE ECONOMIC/COMMERCIAL AREA
FOR TRADE FAIR OR IN-STORE PROMOTION ACTIVITIES. WE RECOMMEND
THE FOLLOWING LEVEL OF EXPENDITURES FOR THE COMING THREE YEARS.
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FY 1977	\$1,500
FY1978	\$2,000
FY1979	\$2,200

C. COLLATERAL ACTIVITIES OF EMBASSY OFFICERS

20. DUE TO THE SMAL SIZE OF THE MISSION IT IS OFTEN NECESSARY
FOR AN OFFICER TO DISCHARGE DUTIES FOR WHICH HE HAS RECEIVED
NO TRAINING. THE TWO MOST SIGNIFICANT EXAMPLES HAVE ALREADY
BEEN DISCUSSED; THE DCM SERVES AS EMBASSY NARCOTICS COORDINATOR
AND THE CONSULAR OFFICER ACTS AS PAO/CAO. WE RECOMMEND THAT
THE DCM AND THE CONSULAR OFFICER ASSIGNED TO LUXEMBOURG IN THE
FUTURE BE GIVEN SOME TRAINING AND/OR CONSULTATIONS IN THESE
AREAS IN WASHINGTON BEFORE ARRIVING HERE. THE DEPARTMENT IS
ASKED TO BEAR IN MIND THE URGENT NEED FOR AT LEAST ONE OFFICER
AT THIS POST TO BE FLUENT IN GERMAN.

D. LOWER PRIORITY POSITIONS

21. AS THIS MISSION HAS LESS THAN TWELVE AMERICAN POSITIONS,
NO SUBMISSION IS REQUIRED PER PARAGRAPH 13 OF STATE 038356.

E. MISSION STAFFING CHART

22. A MISSION STAFFING CHART IN THE FORMAT SPECIFIED IN STATE 038356 IS ATTACHED. NO ADDITIONAL POSITIONS ARE REQUIRED TO FULFILL EMBASSY OBJECTIVES.

MISSION STAFFING CHART

CURRENT FY 1977

AGENCY/ FUNCTION STATE	AMERICAN OFFICERS	AMERICAN STAFF	FSL- PROFESSIONAL	FSL- STAFF
EXECUTIVE	2	2(1)	0	2
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POLITICAL	1	1	0	0
ECON/COM'L	1	0	0	1
ADMIN (OF WHICH)	3(3)	0	0	5(3)
COMMUNICATIONS	2	0	0	0
SECURITY	0	0	0	0
REGIONAL OFFICES	0	0	0	0
CONS	1	0	2(2)	0

OTHER AGENCIES - NONE. DEFENSE ATTACHE AND AGRICULTURE ATTACHE AMEMBASSY BRUSSELS ALSO ACCREDITED TO LUXEMBOURG.

PROJECTED FY1979

STATE				
EXECUTIVE	2	2(1)	0	2
POLITICAL	1	1	0	0
ECON/COM'L	1	0	1	0
ADMIN (OF WHICH)	3(3)	0	0	5(3)
COMMUNICATIONS	2	0	0	0
SECURITY	0	0	0	0
REGIONAL OFFICES	0	0	0	0
CONS	1	0	2(2)	0

FOOTNOTES:

(1) AMBASSADOR'S AND DCM'S SECRETARIES PREPARE CLASSIFIED CORRESPONDENCE FOR ECON/COM'L, ADMIN AND CONSULAR OFFICERS.

(2) ONE CONSULAR ASSISTANT SPENDS APPROXIMATELY 20 PERCENT OF TIME PERFORMING ADMINISTRATIVE WORK, I.E. TRAVEL ARRANGEMENTS, TRANSLATIONS, IMPORTATION AND LICENSING OF AUTO DOCUMENTATION.

(3) ALL ADMINISTRATIVE POSITIONS ARE CORE POSITIONS. GINN

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Message Attributes

Automatic Decaptioning: Z
Capture Date: 01-Jan-1994 12:00:00 am
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: POLICIES, FOREIGN RELATIONS, CERP 0001, ANNUAL REPORTS
Control Number: n/a
Copy: SINGLE
Sent Date: 22-Mar-1977 12:00:00 am
Decaption Date: 22 May 2009
Decaption Note: 25 YEAR REVIEW
Disposition Action: RELEASED
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment: 25 YEAR REVIEW
Disposition Date: 22 May 2009
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1977LUXEMB00210
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: GS
Errors: N/A
Expiration:
Film Number: D770099-0238
Format: TEL
From: LUXEMBOURG
Handling Restrictions:
Image Path:
ISecure: 1
Legacy Key: link1977/newtext/t19770336/aaaabeoi.tel
Line Count: 438
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: 70ee34b4-c288-dd11-92da-001cc4696bcc
Office: ACTION EUR
Original Classification: CONFIDENTIAL
Original Handling Restrictions: STADIS
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 8
Previous Channel Indicators: n/a
Previous Classification: CONFIDENTIAL
Previous Handling Restrictions: STADIS
Reference: n/a
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 23-Nov-2004 12:00:00 am
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 3037074
Secure: OPEN
Status: NATIVE
Subject: PARM - ANNUAL POLICY AND RESOURCE ASSESSMENT - PARTS II AND III A. STATE
TAGS: PFOR, LU, US
To: STATE
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/70ee34b4-c288-dd11-92da-001cc4696bcc
Review Markings:
Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
22 May 2009
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 22 May 2009